

**Lanesboro City Council
Monday, April 12, 2010
Council Chambers at 5:30 p.m.**

Present: Rahn, Dybing, Allen, Jeannette and O'Connor

Absent:

Visitors: Butch Culbertson, Mara Drake, Jade Wangen, John Hongerholt, Cynthia Blagsvedt (County Assessor), Ron Vikre (County Assessor's Office), Jan Meyer and Brian Luna

BOARD OF EQUALIZATION HEARING:

The hearing was called to order by Mayor Rahn. Rahn asked Vikre to present the information to the Council. Vikre noted that there were eight sales in the study period from October 1st, 2008 until October 1st, 2009. He also stated that there was an 80% median assessed value compared to the sale prices. He then asked the Council to review the handouts. He noted how the sales affect the change for the dollar amount. Mayor Rahn asked the audience if they had any questions or items that they would like to be brought up at this time. There were no comments from the audience. Mayor Rahn noted that the public hearing will be kept open for the allotted half hour in case anyone came in with questions.

REGULAR MEETING:

The meeting was called to order by Mayor Rahn.

Additions or Changes to the agenda consisted of adding a Chamber report from Brian Luna and a CERT training notice by Allen. Jeannette made a motion to approve the agenda with those changes, second Dybing, motion carried.

The meeting minutes for the March 8th joint meeting were approved with a motion by O'Connor, second Allen, motion carried.

PERSONS WITH BUSINESS BEFORE THE COUNCIL:

A. Mara Drake, Buffalo Bill Days Committee:

Drake noted that she is the only active member that is still on the Buffalo Bill Days Committee. She stated that she will handle the parade and fireworks again this year, but that there are many areas that need volunteers. She noted that the Beer and Brat tent is the money maker for the event and without that operating the other activities may not be able to exist! She has asked if other area groups would consider helping with the event otherwise it may not happen! Vickerman noted that she attended the Lions club meeting in hopes that the group would assist with the festivities. She is awaiting a response, but noted that she and possibly two park board members are willing to take on the event with the funds going towards the Community Center repairs.

COMMITTEE/COMMISSION MEETINGS:

A. Codification: March 23rd and April 6th - Allen: Allen noted that on March 23rd the group met to start an action plan. The members agreed to meet every Tuesday for the month of April to start the process. She noted that the members recommend replacing the 1974 codification book with the Minnesota Basic Code. Allen made a motion to approve the resolution presented which replaces the 1974 ordinance book with the Minnesota Basic code but keeps the ordinances passed since the book active, and to public the summary of the ordinance noting that the Basic Code in its entirety can be viewed at City Hall, second O'Connor, motion carried. O'Connor questioned as to whether the basic code addressed the State Building Code. Allen, Manion and Vickerman all believed that the State building code was not a part of the building code. Luna asked if it could be on

the website to which is was noted that once the project is complete the ordinances will be available on the website.

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BOARD OF EQUALIZATION ADJOURNMENT:

At this point in the meeting the half hour for the hearing had expired with no comments from property owners. Dybing made a motion to adjourn the Board of Equalization hearing, second O'Connor, motion carried.
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COMMITTEE/COMMISSION MEETINGS: (CONTINUED)

B. Library: March 8, 2010 - Allen: Allen reported that the Library board is recommending the appointment of Karen Swanson on the library board. She also stated that the library has formed a public communication committee to work with staff on how to deal with the public. She noted the amazing job that the Friends of the Library did on the hallway. She noted that the Library and the Lanesboro Art Center are presenting an event together at the St. Mane on April 23rd.

C. HPC: March 30, 2010 - Vickerman: Vickerman went over that the HPC had their first meeting and that many questions arose. She noted that the group has asked Sandy Manion former member and Tom Manion attorney to come and discuss the history with the group.

D. Park: March 10, 2010 – Rahn: Rahn reported that the Park Board gave permission for the Chamber to allow volunteers to use the Park truck to haul the float this summer. The board also gave permission for volunteers to water the flower baskets. The sites above the dam were discussed and it was decided to continue renting the spaces out and once the dam work was done to plant some trees and bushes to help disguise the camping area.

E. P&Z: March 18, 2010 and April 6, 2010 – Dybing: Dybing noted that Paul Horihan was given a building permit for a new home where Lyn Iverson's home had burned down. He noted that the Planning and Zoning recommended approval of the backyard access for John Dahle and recommended approval of two conditional use permits and a home occupation permit. Dybing noted that those items are listed in the housekeeping section of this meeting.

F. EDA: March 26, 2010 and April 5, 2010 – Jeannette: Jeannette noted that he was not at the last EDA meeting. Vickerman noted that at the March 26th meeting the group agreed to write a letter of support for the Lanesboro Local's efforts in seeking grants. She noted that at the April 5th meeting that the EDA reviewed the projects of the Grocery Store and the Lanesboro Local.

HOUSEKEEPING:

A. Paying of the Bills: Jeannette made a motion to pay the bills presented along with ordinary and regular bills provided for in the budget, second O'Connor, motion carried.

B. Planning and Zoning Recommendations – 2 conditional uses and 1 home occupation: Vickerman noted that the Planning and Zoning had three permits that they recommend that the Council approve.

1) Grandma's Inn: John Hongerholt wants to turn the Leroy Erickson property into an eight room inn; it is in a R-3 zoned area and would be permitted as a conditional use. Jeannette made a motion to approve the conditional use, second Dybing, motion carried.

2) Bunge Open Air Market: Erick Bunge wants to have an open air market, similar to the one requested for the open lots downtown, north of the Cottage House on the grassy area. Dybing made a motion to approve the conditional use permit with the conditions set forth for the open lot permit, less the port-a-potty requirement, second O'Connor, motion carried.

3) Margaret Lukkason's Quilting Home Occupation Request: Dybing made a motion to approve the home occupation permit with the limited retail requirement, second Rahn, motion carried.

C. LGA Cuts for 2010: Vickerman noted that at this point Lanesboro is looking at \$14,700 up to \$21,000 in LGA cuts. She noted that she will meet with Rahn and Dybing again to finalize cuts for 2010 and then continue to look at future cuts for 2011 and 2012.

D. Addressing: Vickerman noted that the Railroad cart diner does not have an address and currently the property to the South is 105 and the property to the North is 107. Normally, the address of 105 ½ could be given, however that is the legal address for the lodging apartments above Amish Experience. The owners of Amish Experience have strongly stated and urged the Council not to consider taking the address from them. Vickerman noted that another option was the 105 ¾ address, noting that this is the only option other than readdressing the other properties on that block. Rahn made a motion to assign 105 ¾ to the diner, second Dybing, motion carried. Vickerman noted that Dale Egge is seeking an address past his mother's home where Don Brink is currently living. He has a garage built and is planning to build a home. Vickerman was concerned about what address due to the possibility of future housing there. Dybing offered to use the County system to figure out a probably address. O'Connor made a motion to have Dybing and Vickerman assign an address for the property, second Allen, motion carried.

E. Turkey Federation – Liquor/Gambling licenses: Dybing made a motion to approve the Turkey Federation's Liquor license and gambling license for their yearly event, second Jeannette, motion carried.

F. Expert T Billing: Vickerman noted that with ACP going out of business that we need to contract with another billing company. Through researching different companies and by the recommendation of the existing biller, she asked the Council to approve a contract with Expert T Billing, noting that the price is lower than what they are paying now and that they provide the same service. Rahn made a motion to have the attorney review the contract and for Vickerman to sign the contract once reviewed, second O'Connor, motion carried.

G. Planning and Zoning and Library Appointments: Vickerman noted that the Planning and Zoning is recommending the appointment of Andy Drake to the Commission. Dybing made a motion to appoint Drake to the commission, second O'Connor, motion carried. Vickerman noted that the Library is recommending the appointment of Karen Swanson to the Library Board. Dybing made a motion to appoint Swanson to the Board, second O'Connor, motion carried.

H. Museum: Vickerman noted that Robert Thompson is asking that the City take over the utility bills for the museum. Vickerman noted that she stated to Thompson that the City is planning to keep the \$5,000 donation for this year. Dybing made a motion to have Vickerman present the cost of the Museum bills to the next meeting and to table this item until the next meeting, second O'Connor, motion carried.

I. 2010 Lodging Licenses: Jeannette made a motion to approve the 2010 lodging licenses, second Allen, motion carried.

J. John Dahle Driveway Access from Zenith: Vickerman noted that the Street Supervisor and the Planning and Zoning Commission both recommend approval for the rear access driveway with the five foot rear set back requirement. Jeannette made a motion to approve the access, second Allen, Motion carried.

K. Second Bean Bag Tournament: Vickerman noted that so far the second bean bag tournament has brought in approximately \$1,458.00. She noted the two tournaments have brought in over \$2,500. She thanked the volunteers that worked so hard to make both tournaments happen and the generous donations by local businesses.

L. Earth Day 2010: Vickerman reported that Earth Day is scheduled for April 24th and that she will not be able to be there. She noted that flyers have been sent out in the utility bills and that Waste Management will be at the softball field to take junk and appliances. She noted that City staff will be volunteering that day and that Eagle Bluff will have events in the Park, she encourages anyone to attend. She noted that the Public Utilities have purchased items to give away that day along with neat stuff for the school kids.

M. CERT Training: Allen reported that there will be a county wide CERT training at the Lanesboro Legion on April 24th from 8am – 4:30pm, it will be taught by the Red Cross and would be a great class on shelter training and mass care. She noted the cost is \$5, which covers the cost for lunch.

N. Brian Luna - Chamber: Luna handed the Council a check for \$150 to go towards the Earth Day clean up efforts. Also, Luna asked as to whether the maps could be posted around town as presented to the Planning and Zoning. Dybing made a motion to approve the maps, second Rahn, motion carried.

O. Citizens Comments: Jeannette noted that he was hoping to use the softball field again for Thursday night kick ball and noted that the concession stand would be a great way to raise money. Rahn asked if the Council members would like to stick to one meeting a month to see how it goes, with the possibility of a special meeting if it is needed. Jeannette noted that one meeting a month works well for him. O'Connor made a motion to have one meeting a month on the first Monday of the month, unless there is a need for a special meeting, second Allen, motion carried. Culbertson from the audience asked if the brush dump could be open on weekends or if he could have a key for the brush dump to open it for people on the weekends. Vickerman noted that the closing of the brush dump is not due to the City, it is based on a DNR burning permit, to which the City was threatened recently to lose the permit if they did not lock it up. Jeannette offered to have a key available at the Pub on Saturday if necessary as well. Dybing made a motion to have the Pub and Butch Culbertson as key holders for the brush dump over the weekends on a trial basis, second Allen, motion carried.

ADJOURN REGULAR MEETING:

At 7:09pm O'Connor made a motion to adjourn, second Jeannette, motion carried.

Respectfully submitted,

Bobbie Vickerman
City Administrator/Clerk